



## APPENDIX 5 Part 800.6(i)(3)

# Workplace Violence Incident Report

1. Date of Incident \_\_\_\_\_
2. Time of day/shift when the incident occurred \_\_\_\_\_
3. Workplace Location where incident occurred \_\_\_\_\_
4. Provide a detailed description of the incident including:
  - Events leading up to the incident and how the incident ended;
  - Names and job title of involved employee(s);
  - Name or other identifier of other individuals involved;
  - Nature and extent of injuries arising from the incident and;
  - Name of witnesses

This image shows a single sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.